

BAYER DIRECT ESMS USER GPOS INSTRUCTIONS



Bayer Tech IDs

Ensure that each of your customers that you will be reporting sales for have a valid Tech ID under the Bayer Crop Sciences "Tech ID" in their Customer Properties.



If they do not, in the Sales Reporting under the Inventory tab it will be noted as follows: Bayer Grower License is required

Tech IDs can be looked up in MyCrop under Farmer "License Search" if unknown.



Products "Delivered"

Only items that have been marked as delivered will be able to be submitted for GPOS.



Report Hybrids/Varieties By Crop

- 1. Navigate to the Inventory Tab
- 2. Click on "Sales Reporting"

3. Either "Report All" items for one crop

OR select line items customer by customer and "Report Selected"

4. Be sure to complete this for Corn and Soybeans by selecting the crop in the top left of the Inventory Screen

Once you have reported products, you will NOT be able to "undo" the submission. If a correction needs to be made, then you would need to create a new line item and deliver the product in order for the correction to be reported for GPOS.

